



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		MAHARAJA AGRASEN INTERNATIONAL COLLEGE
Name of the head of the Institution		Dr. Jyoti Janswamy
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07714066664
Mobile no.		9770971171
Registered Email		maic_raipur@yahoo.co.in
Alternate Email		rishimaic@gmail.com
Address		Shree Bhimsenmarg , Samta Colony
City/Town		Raipur
State/UT		Chhattisgarh
Pincode		492001
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Rishi Pandey
Phone no/Alternate Phone no.	07714066664
Mobile no.	9584090004
Registered Email	maic_raipur@yahoo.co.in
Alternate Email	mail2verrtika@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://maicindia.com/img/AQAR2018-19.pdf">_https://maicindia.com/img/AQAR2018-19.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://maicindia.com/img/calender.pdf">https://maicindia.com/img/calender.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.58	2017	27-Nov-2017	27-Nov-2023

<b>6. Date of Establishment of IQAC</b>	12-Dec-2014
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organizing Meetings	20-Nov-2019 1	5
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Faculty Development Programme MAIC Solitaire Awareness Programme from MAIC Rover Ranger Team Learnvilla Certification Courses Plastic Free Campus

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Fitness class	Regular Fitness classes were organized on every Saturday
Environment Friendly Campaign	Plastic was banned in the College campus
Invites the people from corporate to give Practical Exposure	Entrepreneurship Exposure Students were informed about Taxation system
Personality Development Class & Language Classes	French and English language was taught Personality Development aspects of Students were measured

Certification Course for Students	150 Students got Tally Certificate 50 Students got Fine Art Certificate
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Board</td> <td>05-Oct-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Board	05-Oct-2020
Name of Statutory Body	Meeting Date				
Governing Board	05-Oct-2020				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				
Date of Submission	24-Feb-2020				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Maharaja Agrasen International College have ERP named Opencompas. It has various modules like Library, Student Registration, HR, Timetable, Assignment, Examination, Open Class (Feature of online classes on various platforms), Courses detail, Principal Desk, Feedback, and Account etc. We also have a Mobile App (MaicRaipur) for Staff member, Student their Parents. Students can access their information through this app like their Attendance, Time Table, Examination Schedule, Mark list of Internal Exams, Books availability, Issue and Return day of their issued books, News and information etc. They can also interact to their subject faculty through query section. Students can also give their feedback. Activity are uploaded on mobile app through opencompas , students can get information photos of activity on same day. Parents can also access this app they can aware about their wards. Parents can see their ward attendance, Assessment, Examination Schedule and activities of College .Faculties uses mobile app for various</p>				

activities like they can see their time table of their class, Leave details, Attendance. Faculties can also give assignment to Student.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College / Institution follows curriculum designed by Pt. Ravishankar Shukla University. The curriculum is carried out property by are the Departments and concerning faculties. At the beginning of the academic session the curriculum is given to every Department. The Departments plans the curriculum by allocating different subjects to all faculties, well planned time table is created and classes are conducted according to the time table. As per planning from beginning to the end of academic session syllabus is completed. The college has well qualified dedicated and experienced faculty. Every month departmental meeting are scheduled to discuss, review and plan about the curriculum, syllabus and various other matter of the academic sessions. All the records is preserved by all the departments and concern faculties for future use and references. 100% curriculum is delivered as per procedure by the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	Nil	Nil	MAIC Fusion
TALLY	Nil	08/07/2019	120	Nil	Presentation Skill
SPOKEN ENGLISH	Nil	08/07/2019	120	Nil	Social Awareness
GROOMING AND MAKEUP	Nil	08/07/2019	120	Nil	Health and Nurition
ART AND CRAFT	Nil	08/07/2019	120	Nil	Entreprene urship
FRENCH LANGUAGE	Nil	08/07/2019	120	Nil	Cyber Crime Awareness
DANCE	Nil	08/07/2019	120	Nil	. Ethics and Morals
PERSONALITY DEVELOPMENT	Nil	08/07/2019	120	Nil	. Grooming and Etiquettes
Nil	Nil	Nil	Nil	Nil	Superstition Awareness Program

Nil Nil Nil Nil Nil . Interpersonal Skill

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	676	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
PRESENTATION SKILL	24/07/2019	250
SOCIAL AWARENESS	31/07/2019	394
HEALTH AND NUTRITION	07/08/2019	484
ENTERPRENEURSHIP	14/08/2019	309
CYBER CRIME AWARENESS	21/08/2019	500
ETHICS AND MORALS	28/08/2019	431
STARTS UPS	04/09/2019	465
GROOMING AND ETIQUETTES	11/09/2019	513
SUPERSTITIOUS AWARENESS	19/09/2019	331
INTERPERSONAL SKILLS	16/10/2019	449
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Management related Project	116
BCA	Computer Related Projects VB AND ACCESS	26
PGDCA	Computer Related Projects JAVA , VB , ACCESS	27
BVoc	INTERIOR DESIGN	14
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

The Institute/ College has structured feedback system .In the beginning of the Academic Session schedule of the Feedback is planned and a dedicated Committee is responsible for taking the Feedback from students, parents, alumni students Stakeholders, vendors etc. At the time of Feedback a feedback form is distributed to the student's .The feedback from the students is taken into account. The college is always eager to take feedback of the stake holders regarding its performance. Their problems and suggestions have been dealt with. After taking feedback from all, the analysis of the feedback is done by the committee member's .Then the report is first discussed with Management, Principal along with the heads of every department. After that the positive / negative and suggestion all the points are discussed with the staff members. According to the feedback report different teaching training programs, skill development program, career counselling is scheduled in the college. Parent's teacher meetings are organized so that parents interact with the employer and staff members and directly see their ward progress properly. The suggestions from the Parents are also taken into account and various activities are planned accordingly. To improve the quality of education, the Institution conducts various extension activities in the college .The College provides all the facilities for the overall growth of students. The main motto of the college is to provide quality education to generate employable opportunities to its output.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	Nill	90	35	30
MCom	Nill	20	20	20
BVoc	INTERIOR DESIGN	40	33	26
BSc	COMPUTERS	60	24	21
BCA	Nill	60	52	48
BBA	Nill	150	167	150
BCom	COMPUTERS	90	92	72
BCom	PLAIN	150	161	148

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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1308	62	35	Nil	15

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	35	Nil	34	34	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student Mentoring system is very much available in the college. College uses the mentoring system on various basis. Students are divided department wise as well as the basis of various activities. Mentors are allocated to them who takes care of their career growth. As a graduate or undergraduate, students objective is to obtain knowledge, even though students may be passionate about a particular subject, their ultimate goal for pursuing an advanced degree may still be evolving. This is an opportunity for mentor to assist them with that evolution. Results shows that students who receive effective mentoring demonstrate some finer qualities like 1. Productivity in research activity, conference presentation, pre doctoral publication etc. 2. Academic success in pre-sorting in graduate school or any higher degree. 3. Professional success. College engage students in multiple ways:- 1. Students are divided department wise, where departmental teachers are allocated as mentors to the students, who looks after the growth of the students and their future path. Mentors are also responsible for grooming the students and looks after their all round development, so that they can contribute their best to the society. 2. Students are divided on basis on some activities. Ex- life skill activity. Students were divided into the batches and where they are held responsible for carrying a particular activity of interviewing some entrepreneur and they are asked to follow up with a report and presentation about that entrepreneur. It provided a nice opportunity to students to know more about struggles of being a entrepreneur as well as they realize the path to be adopted. It provided a good exposure to student for their professional and personal growth and given them a chance to peek into the corporate exposure.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1370	35	1:39

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	14	Nil	Nil	Nil

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from
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	state level, national level, international level		Government or recognized bodies
2020	Ms. Sakshi Pandey	Assistant Professor	IASC- INSA-NASI, Summer Research Fellow Ship, Hyderabad
2020	Ms. Ketki Paramanand	Assistant Professor	IASC- INSA-NASI, Summer Research Fellow Ship, Pune
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

**Continuous Internal Evaluations:** - The centralized internal assessments tests are conducted for students of UG Programme However for PG Programs, the test are conducted by the individual departments. The Unit test is planned for every academic session prior. The Unit test question papers are set by concerned course faculty and submitted to HOD at least one day prior to the test for preparation of multiple copies. The valued answer scripts are submitted to HOD with marks online through the college application evaluated scripts are given to the students to view their performance and preserved for next internal tests. The marks obtained are recorded and presented to parents in parents teacher meet and remaining mark sheets are sent to the parents by courier/post. The marks obtained by the students in each internal assessment test component along with the marks obtained in the seminar or assignment are consolidated by respective HODs and submitted to HR Manager. The question paper of tests and examination are deposited to departmental library. Internal exam process is followed in examination procedure starting from time table generation, student attendance list generation, and allotment of invigilators. The college follows integrated examination platform. The registered courses are centrally managed to prepare the data sheets for time table, students list, room wise allocation, invigilators list and attendance sheets. Time tables are displayed at notice boards as well as in college website with a link to examinations portal. The examination process is looked after by centre superintendent, Deputy superintendent and Assistant Superintendents. The answer sheets are distributed room wise along with question papers and attendance sheet to the invigilators. After the examination written sheets and collected from the students by the invigilators. These sheets are allocated to the concerned faculties, so that they can do corrections and feedback can be provided to the students. This feedback is also provided.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Learning effectiveness of any programme and conduction of exam is very important. College every year prepares the yearly calendar and follows adhere to that calendar. Monthly tests are conducted, as they are planned for every

month in the academic calendar. All the unit test answer sheets are evaluated and marks being saved for the future references. For semester and yearly pattern, Pre University exams are conducted timely and feedback are given to students so that they can improvise on their flaws. The college follows integrated examination platform. The registered courses are centrally managed to prepare the data sheets for time table, student list, room wise allocation, invigilator list and attendance The Learning effectiveness of any programme and conduction of exam is very important. College every year prepares the yearly calendar and follows adhere to that calendar. Monthly tests are conducted, as they are planned for every month in the academic calendar. All the unit test answer sheets are evaluated and marks being saved for the future references. For semester and yearly pattern, Pre University exams are conducted timely and feedback are given to students so that they can improvise on their flaws. The college follows integrated examination platform. The registered courses are centrally managed to prepare the data sheets for time table, student list, room wise allocation, invigilator list and attendance sheet. The Principal of the college is the Centre Superintendent, who looks after everything related to exams. Various teams' works under the guidance of Centre Superintendent or Centre In charge. Time tables are displayed at notice boards as well as in college website with a link to examination portal. The whole process is looked after by centre superintendent, Deputy Superintendent and Assistant Superintendent. The answer sheets are distributed room wise along with question papers and attendance sheets to the invigilators. After the examinations written sheets are collected and sent to the university for further evaluation.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://maicindia.com/academics.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BCom	Nill	178	163	91.3
Nill	BBA	Nill	116	103	88.71
Nill	BCA	Nill	22	19	86
Nill	BSc	COMPUTERS	2	2	100
Nill	BEd	Nill	94	71	75.06
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://maicindia.com/img/Student-Survey-Form.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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Nill	0	NIL	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Gold Medal	Ms. Nidhi Verma	Pt. Ravishankar Shukla University	04/03/2019	Academic
Gold Medal	Ms. Aruna Naidu	Pt. Ravishankar Shukla University	04/03/2019	Academic
Selected for Research Fellowship Programme 2020 (Physics)	Ms. Ketki Paramanand	IASC- INSA- NASI, Summer Research Fellowship, Pune	28/02/2020	Academic
Selected for Research Fellowship Programme 2020 (Computer Science Engineering)	Ms. Sakshi Pandey	IASC- INSA- NASI, Summer Research Fellowship, Hyderabad	28/02/2020	Academic

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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National	Commerce	1	0
National	B,Ed	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	0	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	17	Nil	Nil
Presented papers	2	3	Nil	Nil
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rover Ranger Programme	SELF	6	150
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	0	0	Nil

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Rover Ranger Programme	SELF	07	6	150

No file uploaded.

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	0	0	Nil	Nil	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Shri Ganpat Rai Hostel	16/06/2019	Placement	20
Reliable Services	12/01/2019	Students Accommodation	10
Ramesh Seva Sadan	15/04/2019	Students Accommodation	30
Agrawal Hospital	16/12/2019	First Aid Facility	50
Rathore Optical	22/12/2020	Eye related products	Nil

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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150	172.73
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#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ERP OPEN COMPAS	Fully	1.0.13	2017

#### 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nill	Nill	Nill
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### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	90	2	0	0	0	5	6	300	0
Added	0	0	0	0	0	0	0	0	0
Total	90	2	0	0	0	5	6	300	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS
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#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
You Tube Channels	<a href="https://www.youtube.com/watch?v=j188ZlqEYtk">https://www.youtube.com/watch?v=j188ZlqEYtk</a>
Facebook	<a href="https://www.facebook.com/infomaic/">https://www.facebook.com/infomaic/</a>

Instagram	<a href="https://www.instagram.com/maic_raipur_official/?utm_medium=copy_link">https://www.instagram.com/maic_raipur_official/?utm_medium=copy_link</a>
Whatsapp	<a href="#">Individual Class wise Groups are created</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
27892000	282	172.73	99.52

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College accommodates 3141 students studying in UG, PG and Postgraduate diploma. The campus is spread over 7.08 acres of land which facilitates excellent infrastructure for teaching learning process, career progression and higher education. All the departments are equipped with the necessary infrastructure to meet the ever increasing requirements with adequate number of class rooms, seminar halls, laboratories and sufficient space for hosting all academic activities. The College accommodates 3141 students studying in UG, PG and Postgraduate diploma. The campus is spread over 7.08 acres of land which facilitates excellent infrastructure for teaching learning process, career progression and higher education. All the departments are equipped with the necessary infrastructure to meet the ever increasing requirements with adequate number of class rooms, seminar halls, laboratories and sufficient space for hosting all academic activities. The College has sufficient number (17) of ventilated and spacious class rooms for conducting classes. The Class Rooms are equipped to meet the conventional teaching tools as well as modern teaching tools for hybrid classes (online and offline). The college houses a specialized facilities and equipment for teaching and learning. Every department has atleast one ICT enabled class room with LCD projector to integrate technology in teaching with class room practices. For better visualization of the subject topics, the faculty is encouraged to use the ICT facilities. College has a physics lab which is well equipped. The laboratory is designed with the safety features imbibed in the infrastructure. College has a Workshop which is equipped with carpentry and model making tools. The College has a hall for organizing special lecturers, seminars, conferences and meetings with a seating capacity of 250. There is a auditorium with seating capacity of 500, which is used to organize workshops, seminars, conferences and cultural events with sophisticated ICT equipment. Various sports facilities are provided to the students within the campus. For outdoor games college has ground available area of 98'141'. A sports room is also available for indoor sports like carom, Table Tennis Chess etc. College is having an open gym as well as indoor gym equipments. It consists of the many excising and fitness equipment like stationary exercise benches, dumbbells etc. The College provides a range of IT facilities to help students and faculty with their studies. This includes extensive computer provision and Internet. Each PG Department has at least one class room furnished with LCD projector to enable teachers and students to switch over to IT supported teaching-learning methods. These IT supported facilities are regularly updated. The examination section uses software's to get student's results and to maintain all other confidential matters. This software supports various types of regulations like marks based, credit based



etc. All the parameters required to get the results of a student is generated with the help of this software. College library uses updated IIMS software "open compass" for library automation both admin and user. It comprises Acquisitions (order, receiving of each book), Classifying and indexing of all the books for availability check though this software.

<http://www.maicindia.com>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Udaan and Other	119	717600
Financial Support from Other Sources			
a) National	State Government Scholarship Scheme	52	Nil
b) International	Scheme	Nil	Nil
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Skill Development Program	08/07/2019	1370	Mr. Vivek Bhartiya ( Aarogya Mandir)
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling	212	1339	7	Nil
No file uploaded.					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		



Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	150	BCA, BBA, B. COM	COMPUTER APPLICATION, COMPUTER SCIENCE	Nil	MBA, MCA, LLB, PGDCA, M.Com
<a href="#">View File</a>					

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
GMAT	1
Any Other	5
No file uploaded.	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
MAIC TOURNEY (SPORTS)	INSTITUTIONAL LEVEL	300
MAIC FEISTA (CULTURAL ACTIVITY)	INSTITUTIONAL LEVEL	250
No file uploaded.		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

our students are actively participated in various academic and administrative committees of the college. es, our students are actively participated in various academic and administrative committees of the college. 1. Editorial Board of the college is always comprised of the students. Here students are responsible in collecting poems, drawings and various write ups for publishing the college magazine. They are responsible for inviting the suggestions from students. All the entries are being scrutinized and finalized for publishing into the college. 2. Students are given all organizing and coordinating

responsibilities in the various cultural events of the college like MAIC Fiesta and Annual Function. Seniors students are responsible for selecting their teams for tasks like discipline, food arrangement etc. All behind the stage activities are handled by students only. Maintaining discipline is one of the major tasks which are handled by student committees. 3. MAIC Vista is the program held every year by Management Department. In this students are involved at the concept development level. They inceptionalized the idea and work upon it. They are involved with planning, advertising, marketing and organizing the event, It's a full day activity where students manage everything from organizing the events, arrange the food and maintaining the discipline. 4. Rovers and Rangers is a scout and guides program organized by the college for the students. Here students work for the social cause and got involved in various social activities. Students organize various sanitization programmers', food distribution events, old age home visits, orphanage visits, environment protection and awareness program etc. All arrangements are handled by students. They plan out all the activities and execute them at their own. 5 .College has different committees such as Anti Ragging Committee, Training and Placement Committee, Sexual harassments Committee, Students union etc. All these committees include Principal , HODs , Teachers and students So that in case of any problem , issues are resolved properly and The Principal, HODs and teachers should take decision along with the students. The management assures that the decision should be transparent and the information should be easily available to the students

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, The College has a registered Alumni association. We keep adding students into it with every passing year. This alumni association is integrally involved and contributes substantially to the overall development of the college. Association members constantly motivate the ongoing students to actively participate in various activities. They play major role in career counseling and placement. They introduce new concept and ideas with ongoing students so they can acquaint with new ideas and can remain updated. They also play the important role in placing the outgoing batches through their acquaintances. This boost up the morale of the students and they feel like someone is there is look after them in the new environment. But institute never accept any financial help from its alumni. But they offer their gratitude towards their alma meter in various forms. They gifted so many plants etc. to their college just to make the campus more green and healthy. More over many of them are still active with Rovers and Rangers, initiative taken by college towards its social service concerns. Alumni deliver their lecturers in the Rovers and Rangers, so this way they inspire their juniors to take up social work and contribute to the society .Alumni members are also involved with so many initiatives towards the community. So they can motivate the coming batches to give their best to the college, society as well as country

5.4.2 – No. of enrolled Alumni:

127

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The effective practice of decentralization and participative management is clearly reflected in all the process adopted by the institution .Both Curricular and Co-Curricular activities are decentralized and divided among faculties .Proper work distribution has been done between Administrative dept and Teaching dept. All the activities are evenly distributed among HODS and further into faculties. Administrative dept also follow the same functioning. Admission have witnessed a significant increase since last accreditation due to decentralization and participative Management. The College ensures publicity and transparency in the admission process also. Prospectus and other details are uploaded on college website, providing details and working pattern of the Institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college follows transparent policy for the admission of students a separate admission cell is made for the admission who discuss the criteria and norms for admission. Students are admitted according to University guidelines the college also provide scholarships and free counselling to students. College also provides priority to girl students in admission.
Industry Interaction / Collaboration	The college from time to time make industry visits which students to equip then with the practical knowledge of industry and its working the ID department and management department specially make regular industrial visits which is also part of their curriculum college is run by charitable trust and the trustees Bing industry list the college has collaboration with their industry the help in finding and placement also. The college also has collaboration with their vendors as they help in in funding management and placement.
Human Resource Management	The Human Resource Manager is key personnel in any management, The same is with our college every matters and facilities are connected and conveyed to higher management through HR. Overall session planning regarding with the staff (both academic and non-

academic) is governed by H.R Policy. All Policy matters that is concerned with the staff is mentioned in the HR Policy. The evaluation system is governed by HR. Grievance Redressal of students and staff is tackled by the HR. Each matter regarding scholarship and instalment and fees consideration is done through HR Policy.

Library, ICT and Physical Infrastructure / Instrumentation

The library of the college is is equipped with ample amount of books in both hard and soft copy. The library uses ERP software known as open compas in which all the entries regarding details of every books is made and issue and return is also done through it. The college library is also equipped with the project submitted by students question banks, University syllabus in hard copy and also has a television where students watch news and other informative channels to remain updated. College library also registered in N list. The college is well equipped with a seminar hall, smart classes are present on each floor, and college also has intellectual software for smart classes. There is free internet facility as campus is equipped with Wi-Fi, there is sufficient computer system in each room and also in computer labs the college has music room sport room and gymnasium also.

Research and Development

The college motivates its faculties to enhance their research on continuous basis. Any information regarding seminars webinars and workshops are circulated from time to time and they are also motivated to write Research paper and get it published on UGC approved journals. Faculties are also recognised by providing them award for the same. The college has also applied for research centre to the university. Faculties are also motivated to attend refresher course in different subjects. Many faculties have completed their Ph-D and many others are enrolled in Ph.D.

Examination and Evaluation

Our college conducts a unit test at regular intervals in the classroom so that students can be evaluated in their academic careers moreover, class assessment are also done by the teachers in regular periods then we conduct Pre university before the annual exams so that preparation of the

students can be checked. On the basis of all these we Conduct a Parents Teacher meeting for the parents so that feedback can be provided to the walk-in parents into the college, we also provide them online feedback or the results are couriered to the parents through the postal services .we also organise Kindle your mind session where we motivate students to give exams with a complete stress free mind set .For the leader identification we do the leadership identification program for the students in which they are being judged during different activities of Academic , extracurricular and sports and are awarded accordingly which realise them about how good they are as the leaders or as a team.

Teaching and Learning

Teaching learning is all about how we are delivering our best to the students. For teaching and learning our college is using so many methods firstly we are using the classroom method which includes taking the classes by teachers using the PowerPoint presentations and other online tools on the virtual mediums like presenting the educational videos , available YouTube videos. We also conduct interactive sessions with help of GD's and some sort of session like 5 minute speech or 5 minutes presentation for the students. we also follow the PTM system where evaluated answer sheets are shown to the walk-in parents and have discussion on how to improve the student's overall performance

Curriculum Development

To achieve excellence the Institution has opened new avenues of knowledge by introducing new courses after regular classes that will facilitate ample employment opportunities for the students. Since the aim and objectives of MAHARAJA AGRASEN INTERNATIONAL COLLEGE, is to provide education to students for their overall development and to develop skills for whole life. Realizing the importance and the necessity to develop skills among students and to create work ready manpower College introduced LEARNVILLA from year 2019 which included training on ENGLISH SPOKEN SKILL, FRENCH, TALLY,SINGING, MUSICAL INSTRUMENTS, GROOMING and MAKEUP ,DANCE and PAINTING AND SKETCHING. Experts were hired on

regular basis for all the activities and were monitored by all the Teaching staff. Administrative staff assisted in conducting the sessions.. This helped the students to acquire optimum knowledge in a systematic manner

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college uses technology in its planning and development, the information of all the program's checklist, Agenda is circulated through college whatsapp groups, suggestions regarding planning for entire session are invited through whatsapp groups and emails. The development of faculties is done through online sessions conducted by college from time to time. Separate online sessions are also conducted for students on regular basis. Every students are connected online with the college through whatsapp group and college Mobile app.
Administration	The entire college is connected with faculties and students online through maic mobile app and whatsapp groups. All the in formations regarding college working are given through website, social media,maic app and SMS.
Finance and Accounts	The college has separate finance and accounts section which has its working in both manual and automation mode. The accounts section works mostly using the TALLY Software. The college has facility to collect fees in online mode and also provides salary directly on bank account which makes it hassle free for everyone. The accounts department files online TDS and makes online payment to its vendors. It also generates GST and other challans online
Student Admission and Support	The college has transparent policy towards admission. An Admission cell is made who takes decisions regarding admission and counselling students are given free counselling which is also available in the website they are interacted through social media like Whatsapp and also so through SMS. Any grievances regarding admission is solved online and through Telecalling also
Examination	The college Strictly follows University norms regarding Examinations. The university patten of

both semester and annual exams are followed information of which is duly circulated on College Website and Different Class whatsapp Groups. Moreover every information regarding internal and external exams are duly circulated on website and whatsapp Groups. As per the covid-19 norms the exams were conducted in online mode for which the Question papers were uploaded in college website and students whatsapp groups and pdf's of answers were collected on mail and hard copies through courier later.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Being the Best	Being the Best	01/07/2020	08/07/2020	50	20
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Being the Best	50	01/07/2020	08/07/2020	8
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	10	Nill	5

6.3.5 – Welfare schemes for



Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>• 13 days of Casual leave facility per year to the Teaching Staff.</li> <li>• Duty leaves (OOD facility) to staff members to attend various Training Programmes/ Orientation/Refresher/ Workshop/Seminar/Exam subject to the HR Policies.</li> <li>• Faculty Enhancement Programs are periodically arranged to motivate teaching and knowledge.</li> <li>• Leave is granted to teachers to participate and present papers in seminars</li> <li>• Celebration of important festivals for the teaching and non-teaching community</li> <li>• Grievance Redressal Cell</li> <li>• Advance payment to Staff and Supporting Staff when required.</li> <li>• Financial support to staff and supporting staff</li> <li>• Diwali Bonus</li> <li>• AC Infrastructure</li> <li>• Tea /Coffee /refreshment on Daily Basis</li> <li>• Blazer with subsidy</li> <li>• Parking Facility</li> <li>• Internet</li> <li>• Provident fund(Teaching and Nonteaching Management Staff - 50 Contributions from Management)</li> <li>• ESI Facility( Teaching and all Nonteaching Staff with less income)</li> <li>• Festival advances</li> <li>• Consider late coming( No deduction on request)</li> <li>• First Aid Box</li> <li>• Summer Leave ( 7 Days)</li> <li>• Star Month Awards</li> <li>• Birthday and Anniversary Celebration</li> <li>• Flexibility Allowed when and where required / requested.</li> </ul>	<ul style="list-style-type: none"> <li>• 13 days of Casual leave facility per year for Non-Teaching Staff.</li> <li>• Celebration of important festivals for the teaching and non-teaching community</li> <li>• Advance payment to Staff and Supporting Staff when required.</li> <li>• Financial support to staff and supporting staff</li> <li>• Diwali Bonus</li> <li>• Tea /Coffee /refreshment on Daily Basis</li> <li>• Provident fund(Teaching and Nonteaching Management Staff - 50 Contributions from Management)</li> <li>• ESI Facility( Teaching and all Nonteaching Staff with less income)</li> <li>• Birthday and Anniversary Celebration</li> <li>• Flexibility Allowed when and where required / requested.</li> <li>• First Aid Facilities</li> </ul>	<ul style="list-style-type: none"> <li>• Free Wifi</li> <li>• Scholarships Under Different Heads</li> <li>• Skill Development Programmes</li> <li>• Learnvilla</li> <li>• Maic Band</li> <li>• Rover Ranger</li> <li>• Well Equipped Classrooms</li> <li>• Smartclasses</li> <li>• Educational Trips</li> <li>• Industrial Visits.</li> <li>• First Aid Facilities</li> </ul>

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

A well-defined mechanism is in force for financial audit to have discipline and



transparency in Financial Management. The accounts of the Institution are subject to internal and external audit. Internal Audit: The internal audit is conducted annually by an approved auditor appointed by the Management who check the receipts/payments of all college accounts. They submit audited statement of Income and Expenditure to the Management for consideration and approval. External Audit: The office of the Joint Director, Collegiate Education, the Accountant General Office are empowered to conduct statutory audit in the college. The external financial audit of the utilization of funds is done by the Government Auditors, once in two or three years. Audits carried out by the Government through Accountant General, and Joint Director of Collegiate Education, Raipur, ensure proper maintenance of Sets/Documents/Audited statements as per the Statutes and Guidelines. Their report will be submitted to the government for further consideration.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Shri Aurobindo Society	Yes	Internal Committee
Administrative	Yes	Shri Aurobindo Society	Yes	Internal Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college on regular basis conducts PTM in which there is face to face interaction with parents. The session helps in exchange of Thoughts from parents to college and vice-versa. Parents give their valuable feedback through PTM.A committee has also been formed with Parents and Faculties as members in which acts as grievance redressal and feedback is also generated through this committee. Using this feedback policies in different areas are been formed .

6.5.3 – Development programmes for support staff (at least three)

The college conducts FDP for supporting staff also in which they are given training about their work and to enhance their overall personality. They are also given Computer Training Programme and informative sessions are conducted from time to time to enhance their abilities. College conducts sessions to motivate them to enhance their Educational Qualification and provide financial Support for their academics.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Submission of Data for AISHE portal : (Yes /No) Yes b. Participation in NIRF : (Yes /No) No c. ISO Certification : (Yes /No) Yes(in 2008) d. NBA or any other

quality audit : (Yes /No) Yes(Financial Audit)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Certification Courses( Learnvilla)	12/06/2019	02/08/2019	30/10/2019	178
2020	Planning for Online Classes	03/04/2020	13/04/2020	30/06/2020	600
2020	Online Admission Planning	01/05/2020	15/05/2020	30/09/2020	150
2020	Faculty Development Program	Nil	01/07/2020	03/07/2020	50
No file uploaded.					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
MAIC SOLITAIRE-WOMEN'S EMPOWERMENT PROGRAM	01/04/2020	30/06/2020	200	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Energy, Use of LCD Bulbs /Power Efficient Equipment

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	Yes	10
Ramp/Rails	Yes	5
Braille Software/facilities	No	Nil

Rest Rooms	Yes	Nil
Scribes for examination	Yes	5
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	19/03/2020	<p>Prospectus is a Handbook to potential (prospective) students to aware them to MAIC. It contains information about the College and the available courses, Rules Regulations, Scholarship Schemes, including advice on how to apply and the benefits of accepting a place. The prospectus contains information on the individual courses, the staff , the campus, special facilities/ Infrastructures .MAIC Prospectus is a book which provide brief information about MAIC.</p> <p>Every year Annual Calendar given to the students to aware them about Annual Event and Activities. MAIC also releases Newsletters which include Students creativity and events which are organized</p>

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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No Data Entered/Not Applicable !!!

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. No Plastic Campaign 2. Plantation 3. Water Harvesting 4. Solar Energy System  
5. Waste Water Management 6. Use Of LCD Bulbs /Power Efficient Equipment

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The best practices of the college are: Student Oriented- Open gym, Life Skill Program, Sports, Assignments , Test, Pre-University, MAIC Vistas, Maic Fiesta, Rover Ranger. Environment Oriented- Solar, Open Gym, Greenery, Water Harvesting, Plantation Learnvilla MAIC Management along with faculty is of firm conviction that students must be imparted Value Based Education (VBE). VBE includes inculcating soft and professional skills, domain knowledge, imbibing moral values and ethics and holistic personality development. Learnvilla certification course helps students to become better executives in their respective fields and become socially as well as financially responsible citizens of our esteemed nation. Skill Development Program MAIC wants its students to excel not only academically but professionally too. Skill development program increases the student's understanding of outside world, its expectations, renders them with tools for their upcoming challenges in the life. To cope up with the increasing pace and changes in modern lives, students need new skills and abilities to deal with stress and frustration. Skill Development Program inculcates in students how to be calm and patient in the adverse circumstances of life. It focuses that students build a habit and practice new skills in their daily routine. This program also includes one to one interview sessions for their confidence and career building. MAIC strives to provide a good skill development program for holistic development of the students. Sports and Gym Sports are an integral part in the development process of an individual. It is a recreational activity which maintains both the physical and psychological health of an individual. Keeping this in mind, MAIC conducts indoor and outdoor sports throughout the year. Students actively participate in these sport activities with great enthusiasm. Many events are organized for boys and girls. The Indoor games are Table Tennis, Chess, Carom and outdoor games include Volleyball, Football, Badminton, Cricket, Javelin Throw, Tug of war, and many others. Rover Ranger The purpose of Rovers and Rangers is to develop inherent potential of young people by providing them number of structured activities in order to make them physically, mentally, socially, emotionally and spiritually strong and useful citizens of our Nation. The Rovers and Rangers wing has started from 2010 under the guidance of Hon'ble Shri Rajesh Agrawal, National Council Member, State working President, State Commissioner Scout, District President, MAIC President of Scout and Guide. MAIC Solitaire Maharaja Agrasen International College organized Summer Grooming classes as "MAIC Solitaire" for women. This is organized with the objective to develop the skills of women. MAIC always strives to contribute towards the society and work for the upliftment of the people at large. MAIC has been working in this direction since last 10 years. This year also "MAIC SOLITAIRE" comes with new courses for 'women Empowerment' with various activities like-Zumba Dance, Self Defence, Yoga, Cooking, Personality Development, Art Craft, Makeup Tips, Beauty Tips, Jewellery making, Dining Etiquette etc .MAIC aims to empower 1000 women by this exclusive program. The training was imparted absolutely free of cost for women above 18 years. The training was given by experts. Solar Panels Rain Water Harvesting MAIC always believes to move ahead towards excellence along with the welfare of whole society. MAIC took an innovative step towards environment by installing Solar

Power Plant with its campus. For this, MAIC has got grant from CREDA and installed a grid connected Solar Power Plant of capacity 50 KW. This initiative is taken by observing the adverse effect of global warming on our planet Earth and excessive usage of electricity. On the similar grounds, MAIC has also started rain water harvesting. Rain water harvesting deals with collection and storage of rain water into natural or artificial reservoirs so as to prevent surface water runoff. This collected water is used for various purposes in college, like, gardening, filling up tanks, washing, cleaning, and many others

Campus Security When students enroll into college, they are full of high expectations. They want to pursue the best quality of education along with different facilities and a secure college environment. MAIC provides an excellent campus security along with fire safety system too. Students are allowed to enter college campus with ID card only. Once a student enters into the College, he is not permitted to go outside the college premises until all the classes are over for the day. College gates remain close for the entire day with proper attentive security guards. The security and fire safety promotes a personal comfort zone to learn and work. Other Best Practices Maharaja Agrasen International College organizes different promotional event called MAIC Canvas. The design work done by student in different semester, projects ,3D models and graphics models and construction details model were exhibited in very creative manner. People from various organizations visited this exhibition and appreciated students for their efforts. MAIC Fiesta MAIC FIESTA, competitions held every year in the College for the students to show their talents on a common platform. These competitions include Fancy dress SUR- the singing competition, Dance Competition, Fashion Show Bridal Groom Show Competition etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://maicindia.com/img/Best-Practice-of-MAIC.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctive feature of the institution is its vision to Empowerment of Students through Higher Education. The College aims to Empower Students with relevant Knowledge Creativity for lifelong Engagement. The Objective of the college strives for the overall development of the students and helps them to explore their talents, interests, creativity and enhance the possibility of personal success through academic and co curricular activities. The college has always believed that the classroom teaching learning environment is strengthened by co curricular activities like debates, quiz, paper presentation, music, dance, Painting, drama recitation. The skills and competencies discovered and developed by engaging in co curricular activities develop confidence, creative thinking ,a sense of self-esteem, foster learning, teach teamwork, discipline and offer opportunities for leadership roles. For full filling this aim a Certification course was introduced named Learn villa during the session. The college is the only college which runs MAIC Rovers and Rangers which is a worldwide movement with a sole purpose to support young people in their physical , mental, emotional , spiritual and social development , and helps them to be perfect and strong citizen of India. The college always strives to contribute towards the society and work for the upliftment of the people at large scale. And especially supports the woman and girls development. For this, MAIC Solitaire program was always organized in summers free of cost for the females above 18 years for their overall development. Consistent efforts are taken to enhance confidence of faculty and students to take decisions and enabling them to take action towards making policies. The institution provides opportunities to explore their leadership qualities which

help them to face any kind of challenges in future with confidence.

Provide the weblink of the institution

<http://www.maicindia.com>

### **8.Future Plans of Actions for Next Academic Year**

IQAC plan of action to be decided upon at the beginning of the academic year. There are many other future plans that the College is planning for the next academic year

1. Academic enhancement by using innovation and ICT learning methods.
2. To increase number of Admission in some courses of the college.
3. To introduce some new courses of university.
4. Publication of Handbook (Code of Conduct) for various stakeholders.
5. Publication of more research papers in UGC approved Journals
6. Participation of Students (UG PG) in online learning courses through SWAYAM MOOC
7. More Seminar / Workshop on Intellectual Property Rights (IPR)
8. Strengthening of Career Guidance Cell.
9. National / State level Seminar and Workshop.
10. Strengthens the Alumina Association
11. In the field of Recognitions and awards of College and Faculty.
12. Updation of Library.
13. Student and Faculty exchange program.
14. Collaboration with industry for student internship.
15. Government Funding Project.